



## Heart Artist/Vendor Registration & Guidelines

### **Guidelines:**

The Mayfair & Creator's Heart reserve the right to establish these guidelines as to further the interests of the artists and the community.

We request that all work presented for sale is the artists original work, or his/her own creation and that the work submitted does not infringe on the ownership or copyright interests of another person.

Spaces are \$25 per artist (waived in 2020), one space per artist. The artist is responsible for the sale of his/her own work. The artist is responsible for providing their own change. The registration is a donation made out to Living Heritage Church. Donations are nonrefundable.

The artist is responsible for the setup, take down, tables, displays, canopies, and cleanup of their space.

The artist spaces must be staffed at all times for the protection of the artists and their work. The Mayfair & Creator's Heart will not be responsible for any lost, damaged or stolen items including but not limited to artworks and/or personal effects.

The Mayfair & Creator's Heart reserves the right to regulate time, manner and activities of the artists. This regulation extends without limitation to individuals, noise, products, conduct, signage and/or anything with offensive language/material printed on it that might be determine to be offensive or objectionable.

The use of alcohol and/or drugs is strictly prohibited.

If any problems arise during the event, including issues with other artists and/or consumers please inform one of the Mayfair & Creator's Heart/Living Heritage Church members.



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### **Street Artist Vendor Agreement**

Name (in full) \_\_\_\_\_

List names of all applicants who wish to sell as a unit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Description of the art items to be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1) All work presented for sale is the original work produced by the artist/artists and does not infringe on the ownership or copyright interests of another person. All works presented will not infringe on the restrictions of the Mayfair & Creator's Heart guidelines.

2) Space Donation: \$25.00 per space payable each Living Heritage Church. NO REFUNDS.

The Mayfair & Creator's Heart reserve the right to refuse any artist, or to relocate an artist for the betterment of the event.

I have read, understand and agree to abide by the rules and regulations stipulated in the guidelines and on this agreement.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_



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### ***Frequently Asked Questions:***

#### **Can I get information over the phone when I call?**

No. If there is any information not listed on the Vendor Opportunities page or in this section, please email Pastor Dan at judahsgate@gmail.com.

#### **Can I register over the phone?**

No, for documentation purposes, all reservations and wait list additions must be handled through email.

#### **How do I register?**

To register you would email judahsgate@gmail.com. You cannot register over the phone.

#### **How long do I have to wait for someone to email me back?**

Email is usually responded to the same day but will be responded to within three days. Please be patient.

#### **What if I registered and I am not able to attend?**

Please email judahsgate@gmail.com to let us know that you will not be able to make it so that the space can be opened up for someone else. The \$25 registration is a donation made out to Living Heritage Church and is nonrefundable.

#### **Where is the Artist Vendor Field?**

The Artist Vendor Field is located on the property of Living Heritage Church, 2534 Appleside Blvd, Clarkston, WA 99403

#### **Where do I check in?**

The check-in table for Artists Vendors is located at the entrance of the church.

#### **What time should I arrive to setup?**

Artists and Vendors should arrive between 8:00 a.m. and 9:30 a.m. to setup.

#### **Where do I turn in my registration form?**

Please bring your registration form to the event and turn it in at check in. If you have already made your \$25 donation and/or sent in your registration form please check in at the Artists Vendors table.

#### **If I can't download a .PDF, or .DOC, how can I get the registration form?**

You can email judahsgate@gmail.com for further instructions, or you can fill it out on site at the check-in table.

#### **Can I pay in advance?**

Yes. And prior to setup the day of the Mayfair.



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### **Can I write a check?**

Yes. Checks should be made out to Living Heritage Church.

### **Can I share a space with another artist?**

Yes. Artists can go in together for one space.

### **How big are the spaces?**

As this is our first year of the Creator's Heart Annual Mayfair Art Fair. No limitations on space have been set. A suggested typical limitation is a 10' X 20' canopy space but our goal is to accommodate the Artist Vendor need as best as possible,

### **Where should I park?**

Parking is free outside of the Artist Vendor area in the parking lot.

### **Can I drive into the parking lot to unload?**

Yes.

### **Can I set up if I am under 18?**

Yes. Artists that are under 18 may set up but must be accompanied by an adult.

### **Can I promote my band/organization?**

Mayfair is a community event and you would be able to walk around and pass out information or flyers.

### **Can I reserve a specific space or area?**

First come first served is our current policy.

### **When do we have to clean up?**

The event ends at 6:00 p.m. and we will give a 10-15 minute warning for Artists Vendors to start cleaning up. Artists Vendors may not remain set up after 7:00 p.m. and their space clean and empty by 8:00 p.m.

### **Can I drive my car in to load up my stuff at the end of the event?**

Artists Vendors will be allowed to drive in to load up when the parking lot is empty. We want to limit driving in and out of the event as there will be people walking around.

### **Can I sell food at my booth?**

Some bake goods can be sold but there are County and State guidelines and restrictions that limit the sale of some food goods. Living Heritage Church, Creator's Heart, and the Mayfair will not be responsible for any food permits required for the sale of your food goods.

### **What if it rains?**

The event is rain or shine! Canopies are highly suggested.

### **Are there electrical hook-ups available?**

Unfortunately there are no outlets in the parking lot. There is very limited electrical service to the church and parsonage. Please email [judahsgate@gmail.com](mailto:judahsgate@gmail.com) prior to the event to see if your electrical requirements can be met.